

**INDEPENDENT CONTRACTORS (EXTERNAL MODERATORS)
SCHOOL OF ACCOUNTANCY
SCHOOL OF APPLIED ACCOUNTING
COLLEGE OF ACCOUNTING SCIENCE
UNIVERSITY OF SOUTH AFRICA
MANAGEMENT ACCOUNTING, FINANCIAL ACCOUNTING, AND FINANCIAL GOVERNANCE,
AUDITING**

REF: CAS/EX/MDRS/10/2024

Assessment is an integral part of curriculum development as outlined in the Curriculum Policy. During curriculum development an assessment strategy is developed that is aligned to the ODeL Policy and strategy of UNISA. Assessment can have different focuses, namely to:

- Improve the quality of students' learning experiences by focusing on significant knowledge, skills, attitudes, and values, and providing motivation to work through the material through tasks and feedback, known as assessment for learning.
- Focus on the ability to transfer knowledge to new contexts and to apply knowledge in specific contexts in line with the NQF level descriptors and other taxonomies of learning.
- Focus on programmatic and graduate attributes and critical cross-field outcomes in assessment of learning.
- Make academic judgements related to diagnostics, placements competence, progression and/or qualification completion; and as a feedback mechanism to improve curricula, known as assessment of learning; and to
- Create opportunities for students to engage with the content, with their context, with the lecturer and with fellow students (**Unisa Assessment Policy, 2011**).

The Department of Geography is inviting suitable applicants for providing assessment services to be appointed as independent contractors (External Moderators) on a yearly basis. The purpose of this positions is to appoint competent and suitable candidates to moderate assessment tasks professionally and ethically align to the Assessment Policy and Guidelines.

Requirements:

- At minimum an **NQF level 9** (Master's Degree) in Accounting Sciences.
- Registered with a Professional Body in the Accounting Profession
- An **NQF level 10** (PhD) in **Accounting Sciences will be an Advantage**
- Academic experience is required

Duties:

- Moderate assessment task professionally
- Comply and adhere to all Unisa tuition, assessment and examination and plagiarism policies and guidelines
- Act in the ethical and professional manner dealing with all assessment tasks
- Execute duties as stipulated in contract and task agreement
- Moderating of assessment tasks fairly and consistently
- Meet deadlines of allocated assessment task
- Maintain confidentiality of all assessment tasks

Knowledge, skills, and abilities:

- Knowledge of the discipline applying for
- Knowledge of assessment and assessment practices
- Knowledge of marking and procedures
- Knowledge of constructive feedback on assessment tasks
- Knowledge of academic dishonesty and plagiarism
- Knowledge of teamwork/leadership skills
- Good interpersonal and communication skills (listening, speaking, reading, and writing)
- Must be honest / ethical and show empathy when required to mark assessment tasks
- Must have good problem-solving and decision-making skills
- Must be service orientated (Actively looking for ways to help and support lecturer or students)
- Must have good time management skills
- Ability to resolve conflict and maintain confidentiality of all assessment tasks
- Ability to work under pressure with adherence to deadlines

Recommendations:

- Computer and Internet skills
- Have own desktop computer or laptop and internet connectivity (no computers or data bundles will be provided)
- Advanced communication skills and proficiency in English
- Digital literacy skills – competent in ICT and online learning environments
- Experience in online marking tools or software or LMS (Moodle will be an advantage)
- Commitment to marking and meeting deadlines for all assessments
- Friendly, patient, and sensitive to a diversity of students

To apply please fill the application form by clicking this link <https://forms.office.com/r/3ETJHFx38b> and submit the following documents via e-mail.

- 1) An application letter indicating willingness to mark assignments and/or exam scripts for any of the modules listed below.
- 2) Comprehensive **UPDATED** and signed curriculum vitae (most recent)
- 3) Only a certified copy of the **HIGHEST** qualification as per requirement and a proof of Membership with a Professional Body

Please

Note: The required documents should be submitted as a single file (**one PDF**) to the email provided below.

Email all the supporting documents to casmakers@unisa.ac.za and write the reference number as a subject and specify which module code you are applying for in your email.

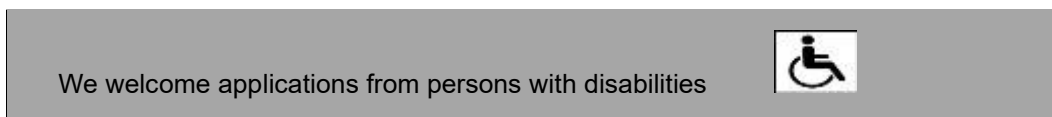
Assumption of duty: The candidates will have to undergo **an interview (either face-to-face or Microsoft Teams)** and **online Moodle training sessions**. Completion of the prescribed training on various aspects of Moderation on the Moodle platform is compulsory.

Closing date: 17 October 2023

UNISA reserves the right to authenticate all qualifications without any further consent from the applicant. **Late, incomplete and incorrect applications will not be considered.**

Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.

UNISA reserves the right not to make an appointment and correspondence will be limited to short-listed candidates only. If you have not been contacted within 4 months after the closing date of this advertisement, please accept that your application was not successful.



Independent Contractor (MODERATOR) positions are available in the modules listed in the Department of Auditing

MODULE CODE	MODULE NAME	PURPOSE OF MODULE	NUMBER OF MODERATORS REQUIRED
MANAGEMENT ACCOUNTING			
AIN2601	Practical Accounting Data Processing	To provide students with knowledge about the fundamental data and transaction processing principles needed to understand operating and accounting information systems (AISs).	1 Moderator
MAC2601	Principles of Management Accounting	To equip students with detailed knowledge, understanding and skills in evaluating, selecting and applying methods, procedures or techniques regarding management accounting principles like cost classification, cost behavior, cost-volume-profit analysis, cost estimation, cost objects, and various cost management accounting systems, for example job costing, process costing and joint and by-products; application of planning, budgeting and control techniques; valuation of inventory according to different methods; analysing of financial and other data to identify relevant information and use this information in decision-making.	1 Moderator
MAC2602	Principles of Strategy, Risk & Financial Management Techniques	To equip students with knowledge and understanding regarding management accounting principles. Theories, methods, techniques and skills relevant to financial management are introduced and applied in topics such as: *Enterprise strategy and strategic financial management - creating an understanding of the role of strategic management and factors influencing such strategy.	1 Moderator

MAC3761	Management Accounting III	The purpose of the module is to equip students with specific competencies in financial management; management decision-making and control; and strategy and risk - displaying some integration between these competencies, with pervasive skills, ethics and professional practice, and certain other accounting competencies.	2 Moderator
MAC3701	Application of Management Accounting Techniques	To equip students with specific competencies in decision-making and control enabling them with the ability to evaluate, select and apply various management accounting techniques - displaying integrated knowledge. The module is designed to facilitate students' acquisition of these competencies through knowledge of and engagement in relevant Management Accounting topics at the forefront of the field; an understanding of the theories, methods and techniques relevant to the field; and an understanding of how to apply such knowledge in a particular context.	1 Moderator
MAC3702	Application of Financial Management Techniques	This module is primarily intended for candidates who are interested in qualifying as chartered accountants (SAICA) or management accountants (CIMA). It will enable students to develop the necessary competencies required by these respective professional bodies.	1 Moderator
AIN3701	Data analytics for accountants	The purpose of this module is to prepare accounting students to apply computational thinking by making use of data analytics, visualisation techniques, automation, emerging technologies and address the impact of cyber security on these technologies.	1 Moderator
CAS3701	Capstone module in accounting sciences in financial accounting	The purpose of the module is to integrate the technical skills, enabling competencies and professional values and attitudes acquired throughout the qualification and to apply it to real-world, multi-disciplinary scenarios facing professional accountants in the workplace.	1 Moderator
MAC3703	Selected Accounting & Financial Management Techniques	This module is primarily intended for candidates who are interested in qualifying as chartered management accountants with the Chartered Institute of Management Accountants (CIMA).	1 Moderator
MAC4863	Enterprise Strategy	The purpose of this module is to equip students with integrated skills across functions, but concentrates on developing the knowledge and skills used in designing and implementing strategy.	1 Moderator

MAC4865	Financial Strategy	The purpose of the module is to equip students with the ability to apply financial management principles and techniques in various enterprises. Furthermore, the module will deepen the understanding of learners of the economic environment within which enterprises function.	1 Moderator
MAC4866	Information Strategy	This module will be useful to strengthen and deepen managers' and aspiring managers' knowledge of information systems in organisations. Students will be equipped to define, develop and implement financial information systems, manage information resources, including data and technology, in compliance with technical and operational requirements, to meet user needs.	1 Moderator
MAC4867	Performance Strategy	The module aims to provide the competencies required to analyse, evaluate and apply the techniques, processes and internal control systems required to manage risk.	1 Moderator
MAC4868	Strategic Case Studies	To equip students to integrate skills across functions. This module in the form of case studies will be the practical application of the knowledge acquired from the three strategic level courses of the Chartered Institute of Management Accountants (CIMA).	1 Moderator
FINANCIAL ACCOUNTING			
FAC2601	Financial Accounting for Companies	The purpose of the module is to equip students with the knowledge and skills to prepare and review financial statements of an entity in accordance with the requirements of International Financial Reporting Standards (IFRS).	1 Moderator
FAC2602	Selected Accounting Standards and Simple Group Structures	The purpose of this module is to introduce students to the recognition, measurement, and disclosure requirements from selected International Financial Reporting Standards (IFRS) and the accounting principles for preparation of financial statements for groups of companies with simple structures.	1 Moderator
FAC3701	General Financial Reporting	To equip students with the necessary competencies for the preparation and presentation of financial statements according to the requirements of International Financial Reporting Standards and to gain knowledge and understanding of the theories relevant in this accounting field, as well as the ability to apply this knowledge to the following subject matter	1 Moderator
FAC3702	Distinctive Financial Reporting	To equip students with the necessary competencies for the preparation and presentation of financial statements according to the requirements of International Financial Reporting Standards and to gain knowledge and understanding of the theories, relevant in this accounting field	1 Moderator

FAC3703	Specific Financial Reporting	To equip students with the necessary competencies for the preparation and presentation of financial statements according to the requirements of International Financial Reporting Standards and to gain knowledge and understanding of the theories, relevant in this accounting field, as well as the ability to apply this knowledge to the following subject matter	1 Moderator
FAC3704	Group Financial Reporting	To equip students with the necessary competencies for the preparation and presentation of financial statements according to the requirements of International Financial Reporting Standards and to gain knowledge and understanding of the theories, relevant in this accounting field, as well as the ability to apply this knowledge to the following subject matter	1 Moderator
FAC3764	International Financial Accounting & Groups	The purpose of the module is to equip students with the competence to assess and analyse financial information for reasonableness and accuracy and report according to the requirements of International Financial Reporting Standards (IFRS) and other relevant reporting frameworks.	2 Moderator
AUDITING			
AUE4801	Forensic Audit Reporting	To provide students with a practical insight, knowledge and understanding of the role of a forensic auditor as a reporter in a South African context. This role includes reporting aspects of the fraud investigation, providing further investigative support, writing and issuing the formal report and ultimately testifying on its contents as expert witness.	1 Moderator
AUE4866	Fraud Investigation for Forensic Auditors	The purpose of this module is to provide students with knowledge, skills and values to understand all aspects of fraud investigation, including background investigations, investigative interviewing; financial statement analysis, electronic evidence collection and recovery and the use of computer-aided forensic audit techniques.	1 Moderator
CAS4861	Capstone module in Applied Accounting Sciences	The purpose of the module is to integrate the technical skills, enabling competencies and professional values and attitudes acquired throughout the qualification and to apply it to real-world, multi-disciplinary scenarios facing professional accountants in the workplace.	1 Moderator